



"I want you to PRINT THIS PAGE and TAPE IT TO YOUR WALL so you will remember to attend our very content-rich webinar."

~ Rick Baxter

"Report Writer 101" for NAV 4.0/5.0/6.0"

- Date:** Monday – March 2, 2009 (ID: 288540639)
- Time:** 10:00am Pacific / 11 MT / 12 CT/ 1:00pm Eastern
- Topic:** "Report Writer Basics" for Version 4.0/5.0/6.0
- URL:** The meeting link will be sent to you when you register.
- Audio:** Use Voice over IP in listen only mode – OR -
Conf. Call (773) 945-1011 with access code 129424728
- Duration:** 60 Minutes
- Registration:** www.NavisionTraining.net/Student.htm
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Tip To Get the Most Out Of This Call

Print this sheet out so you can write and take notes during the call

SPECIAL NOTE: This webinar starts on time according to www.Time.gov so please dial-in early so you don't miss any content. Your courtesy is appreciated.



Rick Baxter's
Navision Secrets Series

8 Key Attributes of a useful “Report Writer” system.

Attribute	Explanations
1. Real Time	For the data to be useful it must be shown in real time.
2. Ease of Use	You shouldn't have to be a “programmer” to get started.
3. Wizard based	A “Wizard” should be built-in.
4. Intuitive	Can you guess the next step?
5. Formatting	Be able to create very professional looking reports.
6. Sorting	Put the data in a sequence that YOU want.
7. Filtering	Retrieve JUST the data you want.
8. Totals	Sub-Totals and Grand Totals.

The above list is the basics.

At the end of the session we will talk about the advanced capabilities you may also need.

Rick will now go to the LIVE Software to show the details.

Areas to be shown during this class:

1. You have to know where the data is stored!

View “Table Diagram” and the Data Flow.

Where will we focus today? – The Basics.

2. Build our first report: “Customer Sales and Profit”

Meet Mr. Wizard.

3. Enhancing our report.

Using the designer tools.

4. Sorting

Our second Report: “Inventory by Costing Method”.

5. Filtering

Our third report: “Sales History Analysis”.

6. More Topics on our Training CD:

Adding additional fields

Totals and Sub-totals

Variables

Variable Totals

Table Relationships

Formatting Tips

Request Filters

The “Four” basic Report Layouts

7. How to order the Training CD & Price.

8. Open Q&A

9. Close meeting.

Contact Rick to learn more or ask more questions:

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Learn more at these interactive WEB sites:

www.NavisionDemo.com

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